

**Trinity Episcopal Church**  
Vestry Minutes  
June 21st, 2021  
Zoom Video Meeting at 6:00 PM

Members in attendance: Linda Guest, David Gum, Pat McMillan, Greg Janes, Phil Steptoe, Ann Hill, Marjorie Christie, and Peggy Whetzel,  
Absent: Peter Brewster, Colleen Tucker, Mary Ann Rogers, and Leslie Jones.  
Guest: Cathy Ruley

Phil Steptoe, Senior Warden called the meeting to order and thanked everyone for being able to video conference.

Phil Steptoe led the devotions.

- I. Senior Warden's Report: Phil Steptoe started his report with the summer worship schedule. Rev. Ralph and Rev. Georgia are scheduled throughout the summer and Trinity will have morning prayer one Sunday a month. The protocol for Covid by the Bishop will stay in place. Updates from the Bishop to follow. Our online attendance has stayed the same for viewing. Trinity's investments are good with the Trust Fund at \$1,239,433.00, the PEF at \$183,000.00 and the KD Court Senior Fund at \$490,000.00.
- II. Search Committee: Linda Guest informed the Vestry on the Search Committee's updates. A meeting next Sunday when they will be working on candidate questions. Any Vestry questions were answered by Linda.
- III. Minutes: The Vestry meeting minutes for May 17th, 2021, were presented to the Vestry for approval. Several typographical items need to be corrected and a motion to accept the minutes as amended was made by Linda Guest. The motion was seconded by David Gum subject to changes. The Vestry minutes were approved as amended by all members of the Vestry with the exception of Pat McMillan voting nay.
- IV. Treasurer's Report: Lisa Miller presented the financial reports for May 2021. Lisa Miller explained the finances for the month of May: Operating revenues were up at \$27,627.32 and expenses were \$23,714.96 with a surplus of \$2,728.47. Questions by Pat McMillan were answered by Lisa Miller regarding the online giving expenses. The renewal of the Rite Planning subscription that was purchased last year by Rev. Ann Weatherholt is up for renewal. The Vestry was advised that we are still using the program for the bulletins. The renewal cost is \$359.00 per year. Lisa Miller answered questions and the Vestry agreed to pay the expenditure. Greg Janes motioned to accept the financials for May 2021 subject to audit. David Gum seconded the motion. The financials were accepted unanimously by the Vestry.
- V. Junior Warden's Report: Greg Janes advised the Vestry that the Chapel's stained-glass windows are finished and waiting for the trim work to be completed for installation. The parking lot right-of-way project is continuing to be handled by the Trustees. The renovation planning of the lower level is progressing. The daycare must check with Berkeley County on the rules and regulations for a possible new pre-k class and if there is adequate square footage to place a class in the rooms provided. Trinity gave Norborne a copy of the blueprints to forward to BC schools (Michelle Martin). Questions were answered.

- VI. New Business: Pat McMillan advised the Vestry that she has recently come back to Trinity after Covid. She feels that we need some house-cleaning and sprucing up in the offices and library spaces. It is cluttered, shabby, and items are old and worn. The exterior doors need repainting. She will email Greg Janes with details.
- VII. Stewardship and Evangelism Committee; will be meeting via Zoom.
- VIII. Closing: Phil Steptoe motioned to adjourn the Vestry meeting. This was seconded by Greg Janes. Phil thanked the Vestry's willingness to attend the meeting and for their commitment to Trinity.
- IX. The next Zoom meeting will be held on Monday, July 19th starting at 6:00 pm.
- X. Respectfully submitted by Lisa Sorrentino-Miller, Clerk of the Vestry on June 22, 2021