

Trinity Episcopal Church

Vestry Minutes

February 15, 2021

Zoom Video Meeting

Members in attendance: Rev. Anne Weatherholt, Linda Guest, David Gum, Pat McMillan, Greg Janes, Phil Steptoe, Ann Hill, Colleen Tucker, Mary Ann Rogers, Marjorie Christie, Peggy Whetzel and Leslie Jones.
Absent: Peter Brewster Guest: Judith McIntyre and Cathy Ruley

Phil Steptoe, Senior Warden called the meeting to order and thanked everyone for being able to video conference.

Rev. Anne Weatherholt led the devotions.

- I. Search Committee Report: Judith McIntyre, Chair of the Search Committee addressed the Vestry and gave an update on the progress of the committee. The committee is composed of (Buzz, Tiffany, Linda, David, Paul, and Judith) and are meeting faithfully every two weeks. She presented a timeline of the progress made and the future work to be done. The Bishop will have to approve the National registry and the Parish Profile prior to use. The Bishop will send the candidates to Trinity for a Zoom approval by the search committee first, followed by the Vestry's interviews, contracts, and eventually the hiring process. They are hoping by Easter that this work will be completed and sent to Bishop Klusmeyer.
- II. Minutes: The Vestry meeting minutes for January 18th, 2021, were presented to the Vestry for approval, Greg Janes motioned to accept the minutes as amended and Leslie Jones seconded the motion subject to changes. The Vestry minutes were approved as amended by all members of the Vestry with the exception of Colleen Tucker voting nay.
- III. Treasurer's Report: Lisa Miller presented the financial reports for January 2021. Lisa explained the finances for the month of January as the operating revenues were \$25,623.68 and expenses were \$18,572.62 with an overage of \$7,051.06. Balance sheet is off due to not closing the 2020 year and the 2020 end of year adjustments were made. Scott Budka, Treasurer is working on closing the year and revising the balance sheet. Questions were answered regarding the increased electric bill. Lisa Miller will contact Bill Reid, our HVAC contractor. Ann Hill motioned to accept the financials for January 2021. Greg Janes seconded the motion. The financials were accepted unanimously by the Vestry.
- IV. Rector's Report: Rev. Anne Weatherholt advised the Vestry regarding Norborne Daycare and the expansion it needs and use of the existing Sunday School rooms, along with Greg Jane's Junior Warden Report.
- V. Senior Warden's Report: Phil Steptoe stated that Trinity will not be holding services during the month of February, Berkeley County is still in the Red Zone. He is optimistic that Berkeley County will be in the yellow within the next few months and stay there for at least for two weeks and we can open with the specific guidelines presented to us by the Bishop last year. These guidelines are masks, social distance and 15 family units. Phil advised the Vestry that if we can open in the near future, we will need the entire Vestry's approval. He would like if the Vestry could be on board with the reopening at that time. Phil presented an excel sheet for the Vestry to review from the Dioceses recommendations for compensation for when Trinity will be calling a new Priest. (See the attached document). Questions and comments were answered regarding compensation and health insurance coverage. The rate included both salary and housing allowance.

- VI. Junior Warden's Report: Greg Janes advised the Vestry that the Chapel repairs are almost complete. However, Greg advised of the stained-glass window repairs of the two windows in the chapel for \$6,842.00 is on hold due to the weather. The gutter repairs are on hold due to the weather and will be rescheduled shortly. Parking lot issues are awaiting the Trustee investigations regarding the easement of the parking lot to the adjacent buildings. Trinity will not be leasing or renting parking places to Sutton and Janelle, attorneys. Trinity will still need to negotiate the maintenance and wear & tear for use passage of vehicles through the parking lot. R&R Construction gave Trinity a bid for work downstairs in the Sunday School classrooms (dual use) and hallways. The bid was \$23,700.00. Phil advised we should receive additional bids for the work. Greg advised that Berkeley County schools may pay a portion of the renovations. We are still in the exploration process of this project. No final decisions have been made. A project plan and timeline need to be determined first.
- VII. New Business: Lisa Miller advised the Vestry that we should be including any old business in our monthly Vestry meetings, so that things do not fall through the cracks. Any item tabled should be revisited at the next meeting.
- VIII. Stewardship and Evangelism Committee; Lisa Miller advised the Vestry that she received two more pledges from parishioners. We are very close to our goal of \$220,000.00 for Pledges.
- IX. Closing: Rev. Anne Weatherholt ended the meeting with prayers. Phil Steptoe motioned to adjourn the Vestry meeting and seconded by Greg Janes. Rev. Anne thanked the Vestry's willingness to attend the meeting and for their commitment to Trinity and she gave her blessings.
- X. The next meeting will be held on Monday, March 15th starting at 6:00 pm.
- XI. Respectfully submitted by Lisa Sorrentino-Miller, February 16th, 2021